

**DETERMINATION AND FINDINGS  
FOR  
SOLE SOURCE PROCUREMENT  
CONTRACT EXTENSION**

**Using Agency:** Department of Health Care Finance  
**Contracting Agency:** Department of Health Care Finance  
**Contract Number:** DCHT-2012-C-0035  
**Contractor:** Delmarva Foundation for Medical Care, Inc.  
**Caption:** Quality Improvement Organization

**FINDINGS**

**1. AUTHORIZATION:**

DC. Official Code Section 2-303.05(a)(1) and 27 DCMR Section 2005.6(b) and 1702..2.

**2. MINIMUM NEED:**

The Department of Health Care Finance (DHCF) has a continuing need for an organization certified by the Center for Medicare and Medicaid Services (CMS) as a Quality Improvement Organization (QIO) to conduct utilization reviews and quality improvement activities for the District's fee-for-service Medicaid program.

The period of extension will be from April 1, 2012 through May 31, 2012.

**3. ESTIMATED FAIR AND REASONABLE PRICE:**

The estimated fair and reasonable price to provide the required services during the contract extension is \$903,295.64. The estimated price for the extension period has been determined fair and reasonable given the unit prices are the same those offered in the current period and at time of award.

**4. FACTS THAT JUSTIFY A SOLE SOURCE PROCUREMENT**

Delmarva was awarded a Sole Source Award for the period October 1, 2011 through November 1, 2011 with two (2) two month option periods. DHCF exercised the option periods, extending the term of the contract for the period of four months December 1, 2011 through March 31, 2012. The purpose of the sole source award was to ensure no break in services while the District competitively sought a follow on procurement.

Additional time is needed for the competitive process to be finalized, as well as for the necessary transition period. As such, DHCF requires an additional extension for the period April 1, 2012 to May 31, 2012.

In consideration of the District's minimum need Delmarva is the only contractor certified by CMS as a QIO with the expertise, infrastructure, and capacity to provide the required services uninterrupted.

**5. CERTIFICATION BY AGENCY DIRECTOR**

I hereby certify that the above finds are true, correct and complete to the best of my knowledge and belief.

\_\_\_\_\_  
Wayne Turnage  
Director  
Department of Health Care Finance

\_\_\_\_\_  
Date

**6. CERTIFICATION BY THE CONTRACTING OFFICER**

I have reviewed the above findings and certify that they are sufficient to justify the use the sole source procurement under the cited statutory authority. I recommend that the Chief Procurement Officer approve use of the sole source procure method for this proposed contract extension.

\_\_\_\_\_  
Courtney Lattimore  
Contracting Officer

\_\_\_\_\_  
Date

### **DETERMINATION**

Based on the above certified findings and in accordance with the cited authority, I hereby determine that it is not feasible or practical to invoke the competitive bidding process under Section 303 of the District of Columbia Procurement Practices Act of 1985 (D.C. Law 6-85; D.C. Office Code Section 2-303.03). Accordingly, in accordance with D.C. Official Code Section 2-303.05 (a)(1) and 27 DCMR, Chapter 20, Section 2005.6(b) and Chapter 17, Section 1702.1 and 1702, it is determined that the District is justified in contracting with the single available source using the sole source method of procurement.

---

James D. Staton, Jr.  
Acting Chief Procurement Officer

---

Date